

## **TOOLS FOR CREATING EXCELLENT WORK:**

The structure of our residency program at HERE adjusts each year with each different group of artists, tailoring it to their expressed needs. This is an outline of the typical activities that we currently engage in with our community of artists.

- Monthly Artist Meetings where artists show work, provide feedback, and share issues
- Breakout Sessions: subject-based sessions, to be determined by artist community. Most often artist-led, but when no artist has the skill set, HERE staff or outside guests are brought in.
- Frequent one-on-one meetings with staff on development, budgeting, general management, marketing, production, and project planning
- Digital Knowledge Database: a shared Wiki of grant applications, marketing techniques, and budgets, where artists post their own how-to guides and staff share guidelines and detailed procedures.
- Community List-serv to post questions and share feedback
- Community Building Tools: Website, Facebook/instagram/Twitter, Artist Website/Blog, and E-blasts